

# **INTRADEPARTMENTAL CORRESPONDENCE**

February 9, 2005

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**TO:** Honorable Members of the Board of Police Commissioners

**FROM:** President, Board of Police Commissioners

**SUBJECT:** COMMISSION LIAISON AND ASSIGNMENTS - REVISED

The Board of Police Commissioners (Board) provides civilian oversight of the Los Angeles Police Department (Department) as mandated by the City Charter. In order to facilitate this complex task and to provide the Board the ability to oversee more effectively the Department I am initiating a liaison program whereby the oversight of specific Department operational and policy functions are assigned to individual Commissioners.

This will also provide the Department with information so the respective department entities can provide their Commissioner with information on various projects they are assigned. Also included are the Commissioners Goals for 2005.

The following assignments are in effect for Fiscal Year 2004/05:

## **Anti-Terrorist Liaison**

**Commissioners Cunningham or Skobin**

In accordance with the ATD/Intelligence Standards and Procedures approved by the Commission on March 18, 2003. The President designates himself or Commissioner Skobin as the Commission's Undercover Investigation Liaison. This includes approving requests from the Department for covert investigations and supervising the annual audit of ATD Files. Staff support is provided by the OIC of the Policy Section.

### **Designated Department Entities:**

Counter Terrorism and Criminal Intelligence Bureau  
Major Crimes Division  
Emergency Services Division

## **Community Policing Liaison**

**Commissioner Alarcon**

This Commissioner will work to enhance the working relationships among the Department, the Community Police Advisory Boards and the Senior Lead Officers to formulate a working definition of a community policing and initiate a consensus based process to define the component parts of the community policing philosophy. The Policy Section provides staff support.

### **Designated Department Entities:**

Assistant Director Office of Operations

Geographic Area Senior Lead Officers  
Community Police Advisory Boards

**Cultural and Language Task Force**

**Commissioners Ochi**

This Commissioner will meet with Department and community leaders to develop systems to ensure that LAPD is able to communicate with those citizens who do not utilize English as a first language. Staff support is provided by the Policy Section.

**Executive Management and Budget Liaison**

**Commissioner Cunningham**

This Commissioner will meet with the Chief of Police on all policy matters and meet periodically to receive updates on the formulation and execution of the Department Budget. The Executive Director and the Policy Section provide staff support.

**Designated Department Entities:**

Facilities Management Division  
Fiscal Operations Division  
Chief of Staff  
Government Liaison  
Community Relations Section  
Public Information Office  
Office of the Chief of Police  
Planning and Research Division (Grants)

**Hate Crimes Task Force**

**Commissioner Ochi**

This Commissioner will lead a task force consisting of community and Department members who were instrumental in establishing a process for addressing hate crimes and meet to monitor the progress and/or revise the process. The Commissioner will also serve as liaison for all issues related to hate crimes training for Department personnel. Staff support is provided by the Policy Section.

**Housing Task Force**

**Commissioner Cunningham**

This Commissioner will meet with members of the banking community and the Housing Department to obtain low or no cost down payments and loans for those officers who move back into the City. Staff support is provided by the Policy Section.

**Mental Health Task Force**

**Commissioner Ochi**

This Commissioner will serve on County's mental health task force that is attempting to enhance the response of law enforcement personnel when dealing with the mentally ill and homeless. Current efforts include monitoring training and compliance with recommendations from the Lodestar Report. The Commissioner will also serve as liaison for all issues related to mental health training for Department personnel. Staff support is provided by the Policy Section.

**Personnel Liaison**

**Commissioner Alarcon**

This Commissioner will deal with third level grievances and discrimination complaints by any Department employee. The Commissioner will work very closely with the Personnel Group of the Police Commission in reviewing and approving their findings. The Personnel Group provides staff support.

**Designated Department Entities:**

Recruiting and Employment  
Police Training and Education  
Behavioral Sciences services  
Ombudsoffice

**Policies and Practices Liaison**

**Commissioner Cunningham or Skobin**

These Commissioners will meet with the Department to oversee the implementation of the numerous reform recommended by the Consent Decree. Staff support is provided by the OIC of the Policy Section and cross-staff with the Inspector General.

**Designated Department Entities:**

Consent Decree Bureau  
Risk Management Group  
Civil Rights Integrity Division  
Audit Division  
TEAMS II

**Reserve Officer Liaison**

**Commissioner Skobin**

This Commissioner will meet with the Reserve Officers Corps for the purpose of enhancing the profile and visibility of reserve officers and their relationship with the Department. Staff support is provided by the Policy Section.

**Science and Technology Liaison**

**Commissioner Ochi**

This Commissioner will meet with Department and community leaders on an ongoing basis to review and assess the Department's non-Consent Decree technological and forensic capabilities. Staff support provided by the Policy Section.

**Designated Department Entities:**

Information and Communication Services Bureau  
Communications Division  
Emergency Command Control Communications Systems Division  
Information Technology Division

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Records and Identification Division  
Technical Services Group  
Property Division  
Scientific Investigation Division  
Motor Transport Division

**Transportation and Traffic Liaison**

**Commissioner Skobin**

The Commissioner will oversee the Official Police Garaging process, from RFP selection to rate increase requests to revocation of contracts, if warranted. The Commissioner will work closely with the Department on transportation and traffic issues. Commission Investigation Division provides staff support.

**Designated Department Entities:**

Valley Traffic Division  
South Traffic Division  
Central Traffic Division  
West Traffic Division

**Use of Force Liaison**

**Commissioner Skobin**

The Commissioner will work closely with the Department on use of force issues. Additionally, all officer involved shootings involving animals are reviewed by this Commissioner, who is authorized to make a decision regarding the justification of the shooting. The Office of the Inspector General provides staff support.

**Designated Department Entities:**

Force Investigation Division  
Use of Force Review Section

**Operations Liaison**

**Commissioner Skobin**

The Commissioner will work with the Assistant Chief overseeing all patrol, detective, and specialized support functions. Additionally, the Commissioner will participate in evaluating the implementation of new and innovative policing models and the testing of new police technologies and strategies. The Police Commission Staff provides staff support.

**Designated Department Entities:**

Compstat  
Geographic Areas  
Office of Operations  
Geographic Bureaus  
Special Operations Bureau  
Special Operations Support Division

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Metropolitan Division  
Air Support Division  
Jail Division  
Narcotics Division  
Vice Division  
Special Events Section  
Detective Bureau  
Juvenile Division  
Detective Support Division  
Robbery-Homicide Division  
Commercial Crimes division

**Airport Police Merger Liaison**

**Commissioner Caruso**

This Commissioner will work with the Chief of Police and Department on the evaluation of the merger of LAWAPD and LAPD to carry out the "One City One Department" project. The Executive Director provides staff support.

**Training Liaison**

**Commissioner Skobin or Ochi**

This Commissioner will oversee issues of training for new officer candidates and the continuing education of sworn Department Personnel as it conforms to Police Officer Standards and Training (POST) and Department objectives and policies. This oversight also includes POST mandated training and retraining of Officers' perishable skills and Consent Decree required training for specific skills in the areas of mental health, hate crimes, and retaliation. Staff support is provided by the Policy Unit.

**Designated Department Entities:**

Training Group  
Training Division  
Police Training and Education

**Professional Standards Liaison**

**Commissioners Cunningham or Skobin**

These Commissioners will provide oversight of the Department's commitment to quality of service, community accountability, and Department professionalism, integrity, and credibility. The Office of the Inspector General will provide staff support.

**Designated Department Entities:**

Professional Standards Bureau  
Criminal Investigation Division  
Special Operations Division  
Administrative Investigation Division

**Commissioner goals for 2005:**

**President Cunningham:**

Accomplish the full implementation of TEAMS II as mandated by the Consent Decree.

**Vice-President Skobin:**

Create a Use of Force Task Force to review the evaluation process for use of force incidents and make recommendations to the Board of Police Commissioners for all changes to that process.

Establish a dialog with the Community Redevelopment Agency on areas of mutual concern.

**Commissioner Caruso:**

Consolidate the LAX Airport Police operations with the LAPD.

Encourage passage of a one-half cent sales tax measure to facilitate the Department efforts to hire more officers.


**Commissioner Ochi:**

With Stakeholder input,

1. identify strategies for "real time" anti-retaliation programs
2. improve communication with non-English speaking residents

**Commissioner Alarcon:**

Monitor domestic violence and community policing issues and to liaison with the various employee organizations and associations that represent employee diversity.

  
DAVID S. CUNNINGHAM III, President  
Board of Police Commissioners.